**Syracuse University Agreement – Waiver of Parental and/or Student Consent for Release of Student Records by a School**

Name of Researcher:

Title of Project:

Name of School/School District:

**The Family Educational Rights and Privacy Act (FERPA)**

(Researcher to complete sections A, B, C and G)

1. The IRB designee may grant exceptions to parental and or student consent if an educational agency or institution is disclosing personally identifiable information from an education record of a student if the disclosure is to an organization conducting studies for, or on behalf of, educational agencies or institution to:
2. Develop, validate, or administer predictive tests;
3. Administer student aid programs; or
4. Improve instruction.

This study meets criteria #       above.

1. The purpose, scope, and duration of the study:

1. The information to be disclosed:
2. That information from education records may only be used to meet the purposes of the study stated in the written agreement and must contain the current requirements in 34CFR99.31(a)(6) on re-disclosure and destruction of information <http://edocket.access.gpo.gov/cfr_2010/julqtr/34cfr99.31.htm>:
3. The study will be conducted in a manner that does not permit personal identification of parents and students by anyone other than representatives of the university with legitimate interests.
4. The university is required to destroy or return all personally identifiable information when no longer needed for the purposes of the study.
5. The time period during which the university must either destroy or return the information:

Signature of Signatory Official

      Date:

Print Full Name:       Institutional Title:

Signature of Signatory Official (Syracuse University):

      Date:

Print Full Name: Duncan Brown, Ph.D. Institutional Title: Vice President of Research