*This sample confidentiality agreement is to be used as a guide and should be edited to include information pertinent to your protocol application.* ***As you create your document, remember to remove information included in parenthesis as this information is intended as instruction****.**This document should always appear on* ***SU departmental letterhead including the departmental address and telephone number*** *unless exempted by the IRB.*

Confidentiality Agreement

I, the undersigned agree to provide translation services for the research study entitled *(include project title here)* on (*include project description here.)*

I understand that all information collected for the study is to remain confidential. In adherence with this policy, I will not document, release, or reveal any project data or personal information, including names, titles, and other identity-revealing information of project participants.

My signature below indicates that I fully agree to maintain the confidentiality of all project data and project participants. If for any reason I feel that I am unable to uphold this policy, I will terminate my participation in this project.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of project (*transcriptionist/translator)*  Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print name of project (*transcriptionist/translator)*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of investigator Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print name of investigator