**Request to Waive Principal Investigator Eligibility**

Current institutional policy at Syracuse University requires that the Principal Investigator (PI) listed in a protocol be a member of the SU faculty at one of the following positions/levels: Assistant, Associate or Full Professor; Academic, Research, or Professor-of Practice; Department Dean/Chair; or administrative staff with the position of Director or higher. In order to waive this IRB requirement, you must submit a ***signed*** copy of this form, along with your CV/resume and a letter of support from your Dean and/or Department Chair via email to [orip@syr.edu](mailto:orip@syr.edu) . Once your request has been received, it will be forwarded to the Vice President for Research for review and consideration. You will be notified as soon as a determination has been made regarding the status of your eligibility. If you have any questions regarding this IRB policy or would like more information, contact the IRB office at 315.443.3013 or at [orip@syr.edu](mailto:orip@syr.edu).

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| --- | --- | --- | --- | --- |
| **First Name:** | **Middle Initial:** | | | **Last Name:** |
| **Title:** | | | | |
| **Department:** | | **College:** | | |
| **Campus Address:** | | | | |
| **Campus Phone :** | | | **Fax :** | |
| **Email:** | | | **Cell Phone (optional):** | |

**Provide the title and a brief description (no more than one paragraph) of your proposed research.**

**Title:**

**Description:**

**Research Experience:**

**Provide a list of your research qualifications:**

**I have prior experience as a PI/Researcher.**

List past research projects including study titles and dates. For studies conducted at SU also include IRB #’s:

**I do not have prior experience as a PI/Researcher.**

Recognizing that responsible management of a research study is a learned skill my college/school has ensured that I will be provided with appropriate mentoring/guidance as outlined in the following plan:

**I have completed the CITI Basic and/or Refresher Course for Human Subjects within the**

**past three years.**

**Required Documentation:**

**I have attached a copy of my current curriculum vitae.**

**I have attached a letter of approval from the Dean of the School/College indicated above.**

**Applicant Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_**

**(For IRB Approval Signature Only)**

**Approved: ­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: ­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_**